

VACANCY ANNOUNCEMENT

Tameer-e-Khalaq Foundation is a National level organization working in Balochistan, Sindh, Punjab and KPK.
We are seeking to fill the following positions

Title	No. of Positions	Required Qualification	Required Experience	Location
Team lead	01	Masters in Social Sciences or relatable field	10 years+ relevant experience	Quetta
District Coordinator	04	Bachelors in Social Sciences or relatable field	04 years+ relevant experience	Kohlu, Musakhel, Barkhan, Dera Bughti
Field Officers/ Community Engagement Officers	40 (10 in each district)	Bachelors in Social Sciences or relatable field	02 years+ relevant experience	Kohlu, Musakhel, Barkhan, Dera Bughti
Data Management Officers	04	Bachelors in Information Technology or relatable field	02 years+ relevant experience	Kohlu, Musakhel, Barkhan, Dera Bughti
MEAL Manager	01	Masters in Social Sciences or relatable field	08 years+ relevant experience	Quetta
MEAL Officers	02	Bachelors in Social Sciences or relatable field	02 years+ relevant experience	Kohlu, Musakhel, Barkhan, Dera Bughti
Admin & Finance Officers	04	Bachelors in Administration, B.com or relatable field	02 years+ relevant experience	Kohlu, Musakhel, Barkhan, Dera Bughti
Office Boy	04	Middle	02 years+ relevant experience	Kohlu, Musakhel, Barkhan, Dera Bughti
Watchmen	08 (4 for day & 4 for night shifts)	Middle	02 years+ relevant experience	Kohlu, Musakhel, Barkhan, Dera Bughti
Shelter Expert	01	Civil Engineering	08 years+ relevant experience	Quetta
Site Engineers	04	DAE Civil	02 years+ relevant experience	Kohlu, Musakhel, Barkhan, Dera Bughti
Gender and Safeguarding Specialist	01	Masters in Social Sciences or relatable field	08 years+ relevant experience	Quetta
Climate change & Environment Specialist	01	Masters in Environmental Sciences or relatable field	08 years+ relevant experience	Quetta
Safeguarding Focal Persons	04	Bachelors in Social Sciences or relatable field	02 years+ relevant experience	Kohlu, Musakhel, Barkhan, Dera Bughti
Community Engagement Specialist	01	Masters in Social Sciences or relatable field	08 years+ relevant experience	Quetta
MIS Specialist	01	Masters or Equivalent in Information Technology or relatable field	08 years+ relevant experience	Quetta
HR Assistants	04	Bachelors in Administration, or relatable field	01 year+ relevant experience	Kohlu, Musakhel, Barkhan, Dera Bughti
Communication & Advocacy Specialist	01	Masters in Mass Com, or relatable field	08 years+ relevant experience	Quetta
Communication & Reporting Officers	04	Bachelors in Mass Com, or relatable field	02 years+ relevant experience	Kohlu, Musakhel, Barkhan, Dera Bughti

To apply, please fill out the form using the link provided. The last date to apply is **October 12th, 2024**. Only shortlisted candidates will be contacted for the test and interview process.

We are an equal opportunity employer, females and persons with disabilities are encouraged to apply.

TKF has a zero tolerance towards Sexual Harassment (SH) and Sexual Exploitation & Abuse (SEA)